

**Woodfords Congregational Church, United Church of Christ
Council of Ministries Meeting Agenda**

September 24, 2008

Seely Hall

6:15 p.m. to 10:15 p.m.

| Agenda Item | Action Taken | Specifics |
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| Call to Order | N/A | N/A |
| Opening Prayer | N/A | N/A |
| Minutes from August Meeting | Approved | <ul style="list-style-type: none"> ▪ Minutes from the August Meeting are now available in the Church Office |
| Treasurer's Report | Adopted the corrected report | <ul style="list-style-type: none"> ▪ Corrected Report is available from the Finance Committee ▪ Finance Committee will provide questions back to Council WRT Davis Trust Income <ul style="list-style-type: none"> ○ <i>Scholarships fund</i> ○ <i>Income for unrestricted fund</i> |
| Letter from Moderator | Accepted | N/A |
| Interim Minister for Education and Staff Development Report | Adopted the report | <ul style="list-style-type: none"> ▪ Report is available from Rev Mabon |
| Minister for Fellowship and Outreach Report | Adopted the report | <ul style="list-style-type: none"> ▪ Report is available from Rev Lambert |
| Personnel Committee's Report | Adopted the corrected report with amended recommendations | <ul style="list-style-type: none"> ▪ Corrected Report is available in the Church Office ▪ Recommended further investigation and assessment of Director of Stewardship position be suspended ▪ Recommended Council re-evaluate in-house vs. out-sourced Physical Plant operations ▪ Recommended Council call special congregational Meeting for Sunday of its choosing in November for congregation to decide to proceed forward with Settled Search for two Shared Ministers or to reject the new |

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| | | <p>model in favor of continued Senior/Associate model</p> <ul style="list-style-type: none"> ▪ Council amended recommendation to charge Revs Lambert and Mabon to draft senior staff evaluations <ul style="list-style-type: none"> ○ <i>Pastoral Counselor and Director of Music will not be evaluated this year</i> ○ <i>Rev Lambert will draft evaluation for Elder Coordinator</i> ○ <i>Revs Mabon and Lambert will draft evaluation for Office Manager</i> ▪ Recommended Personnel Committee draft Rev Lambert's evaluation following process previously approved for Senior Minister position ▪ Recommended Rev Mabon not receive performance evaluation |
| Interim Pastor Search Committee Report | Adopted the recommendations | <ul style="list-style-type: none"> ▪ Recommended Annette Mott be hired to meet both our immediate need for ¼ position, and for our eventual need for ½ time position to supplement Rev Mabon ▪ Recommended Ms. Mott receive salary equal to ¼ of Rev Lambert's compensation to follow the Interim Shared Ministry model previously adopted ▪ Recommended Ms. Mott be given Interim Minister for Worship and Visitation |
| Old Business: Financial Concerns | Adopted the report | <ul style="list-style-type: none"> ▪ Report is available in the Church Office |
| Old Business: Appointment of Nominating Committee | Committee of the whole and Adopted the report | <ul style="list-style-type: none"> ▪ 2008-09 Nominating Committee Recommendation for Fall Meeting |

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| | | <ul style="list-style-type: none"> ○ <i>Enid Kelley, Ministry of Worship and Education team representative</i> ○ <i>Sue Clark, Ministry of Fellowship and Outreach team representative</i> ○ <i>Carol Adsit, Ministry of Stewardship team representative</i> ○ <i>Linette George, Outgoing Church Officer</i> ○ <i>Janet Peterson, At-large representative</i> |
| Old Business: Appointment of Settled Minister Search Committee | Committee of the whole and Adopted report | <ul style="list-style-type: none"> ▪ Assistant Moderator is seeking consideration from those members identified as potential members and alternates and the Council Report will be available once that process is completed |
| New Business: 2009 Annual Budget | Adopted amended proposal | <ul style="list-style-type: none"> ▪ Eliminated ~\$17K in additional sexton hours to be filled by part-time employee ▪ Eliminated ~\$2500 from book-keeper hours ▪ Eliminated ~\$4K from Missions ▪ Eliminated ~\$3K of additional office expenses targeted for web-site enhancements ▪ Reduced estimated oil expense to \$4 per gallon to generate additional \$8K in budget savings ▪ Recommended amended proposed budget to congregation for consideration at Fall Meeting |
| New Business: 2009 Strategic Plan | Postponed definitely to Special Meeting on Tuesday, 30 September | N/A |

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| Announcements | N/A | N/A |
| Closing Prayer | N/A | N/A |
| Adjournment | Approved | N/A |